



SILVERWAREPOS

LOADING, REDEEMING, CHECKING BALANCES

GIFT CARDS

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HOW TO LOAD A GIFT CARD

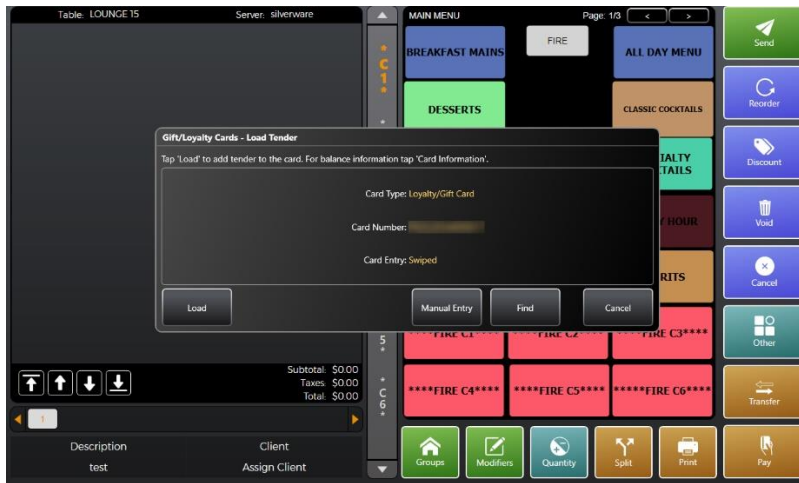
1. Open a Table or Cash & Carry order
2. Once in the Order Screen, choose Other Options.



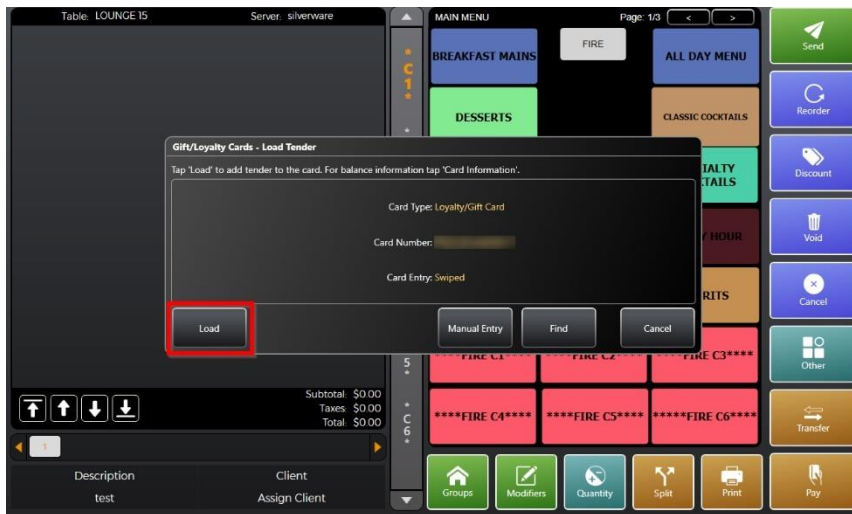
3. Choose Load Gift/Loyalty Acct



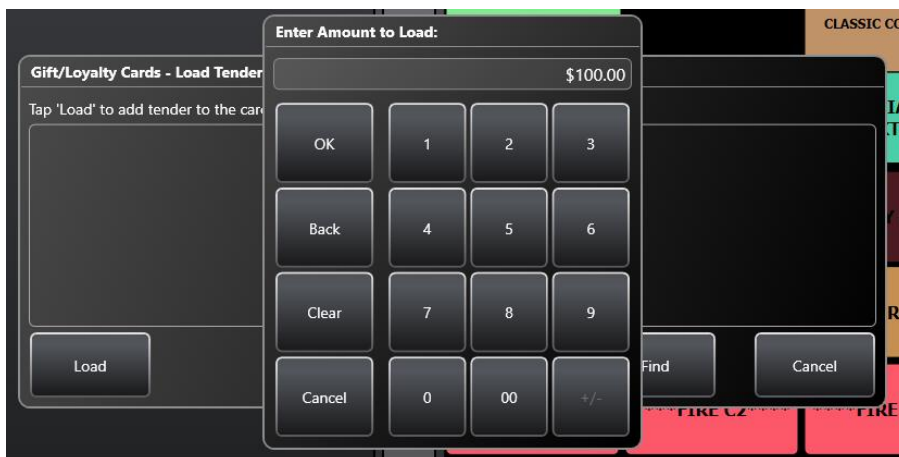
4. Swipe the Gift Card



5. Choose Load



6. Enter the amount you wish to load on the Gift Card. Press OK.



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7. The Gift Card should now be loaded.



8. Choose Pay and tender out the order.



HOW TO CHECK BALANCE OF GIFT CARD

METHOD 1

1. From the Floorplan Screen, choose "Other Options."



2. Choose "Loyalty/Gift Card Balance"



3. Swipe the Gift Card

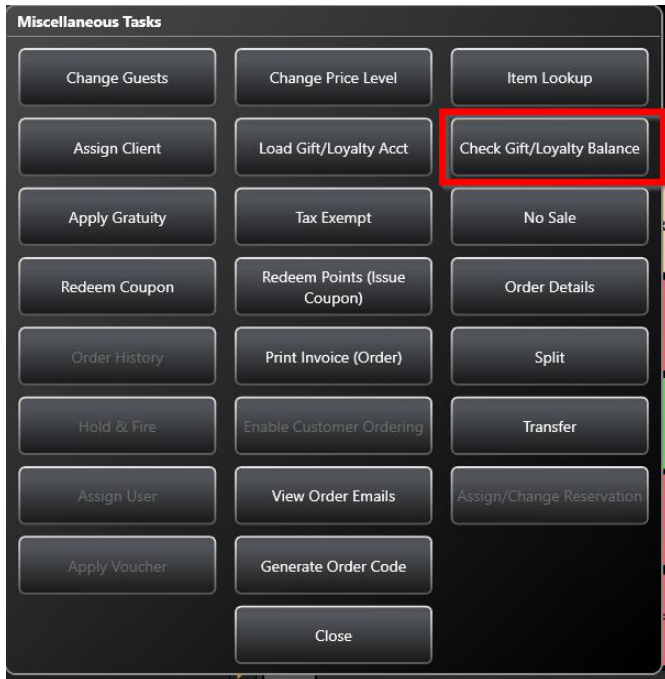


METHOD 2

1. Open a Table or Cash & Carry order
2. Once in the Order Screen, choose Other Options.



3. Choose "Check Gift/Loyalty Balance"

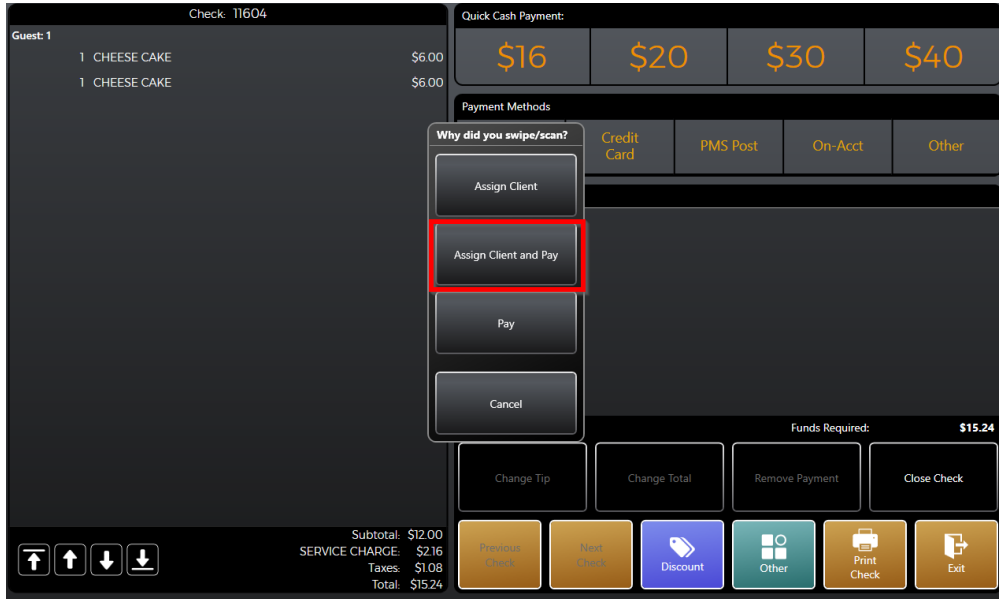


4. Swipe the Gift Card

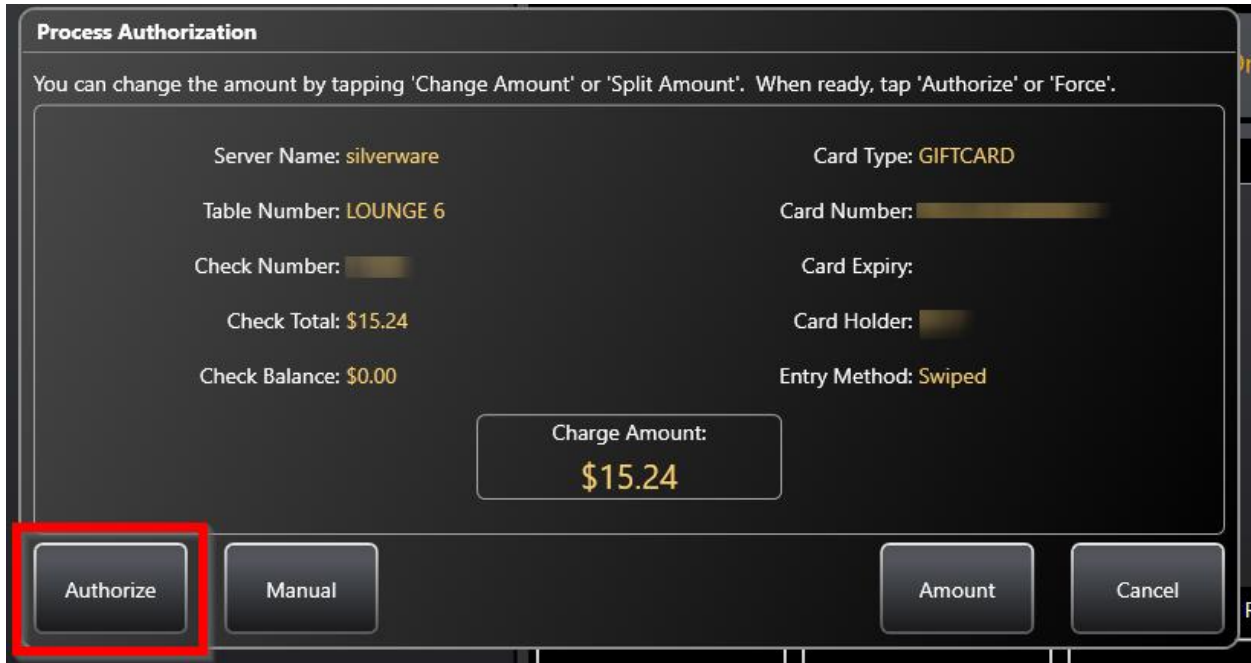


HOW TO REDEEM A GIFT CARD

1. From the Payment Screen, swipe the Gift Card.
2. Choose "Assign Client and Pay"

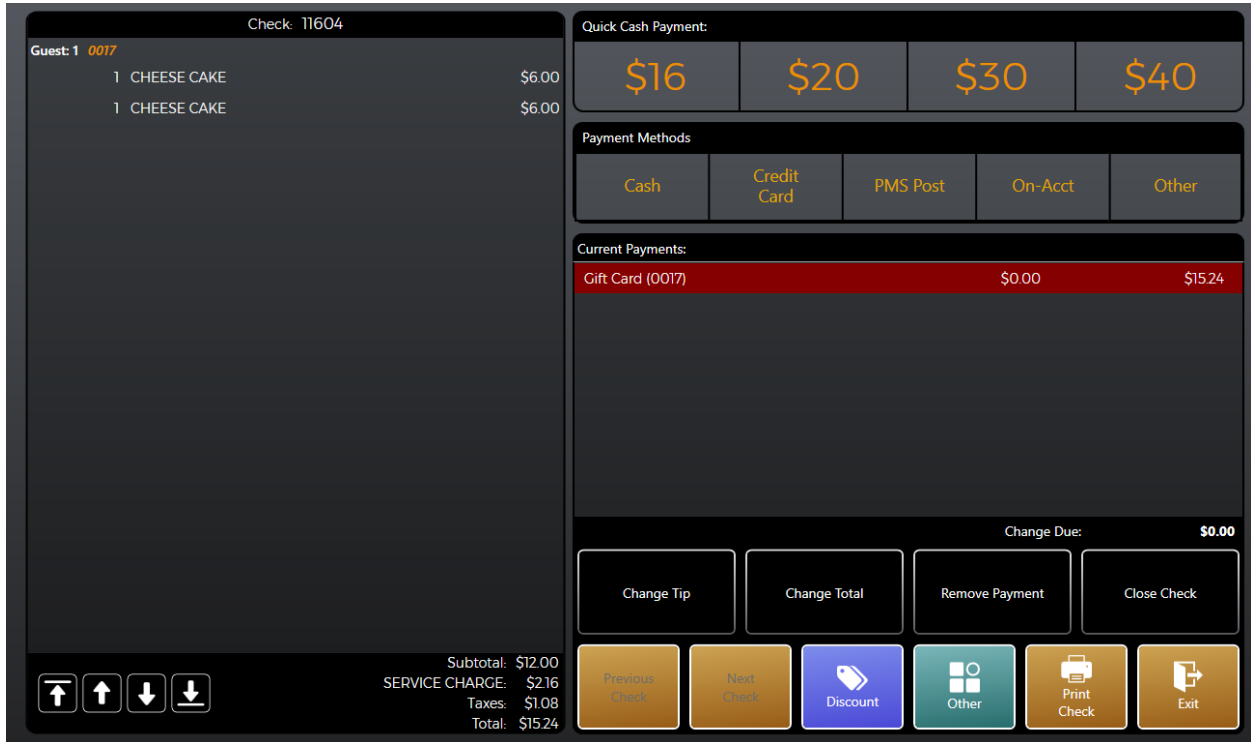


3. Choose Authorize.

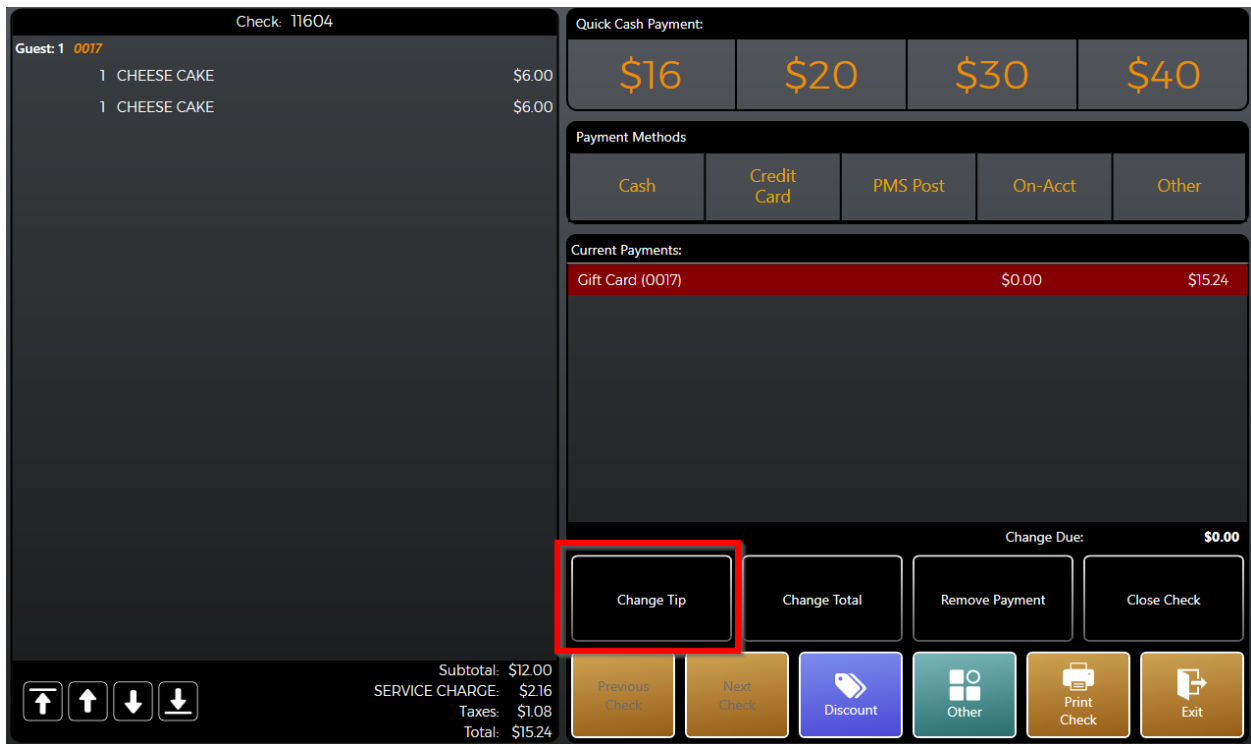


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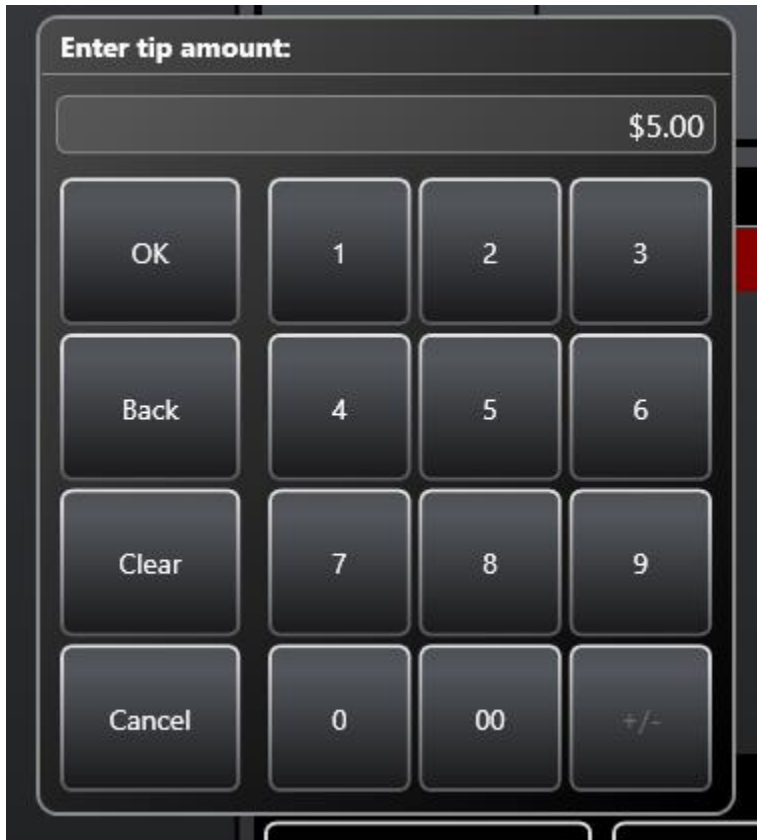
4. The Gift Card is now applied to the Check.



5. To Add a Tip, choose "Change Tip".



6. Enter the Tip Amount, press OK.



7. You can now close the Check.

