

Admin Center - Menu - How to Create a Price Level

10 Steps [View most recent version](#) 

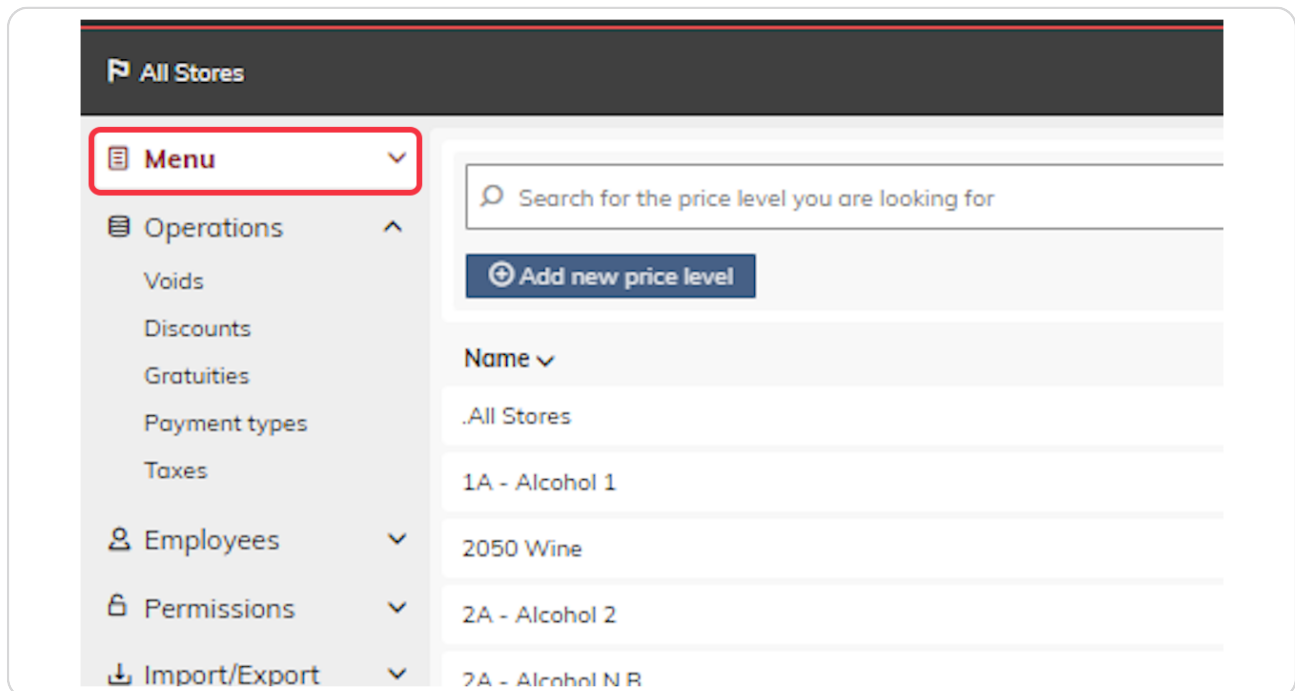
Created by	Creation Date	Last Updated
Thomson Tang	May 8, 2023	May 29, 2023

STEP 1

[Go to staging-management.silverwarepos.com](https://staging-management.silverwarepos.com)

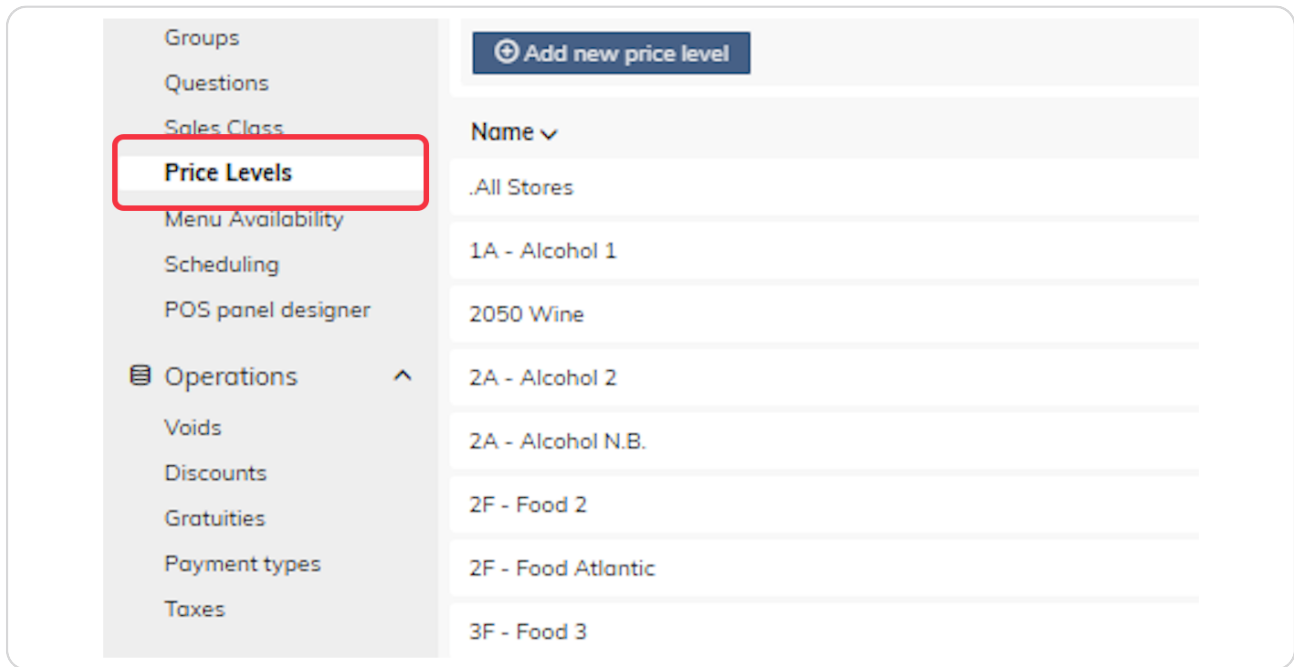
STEP 2

Click on Menu



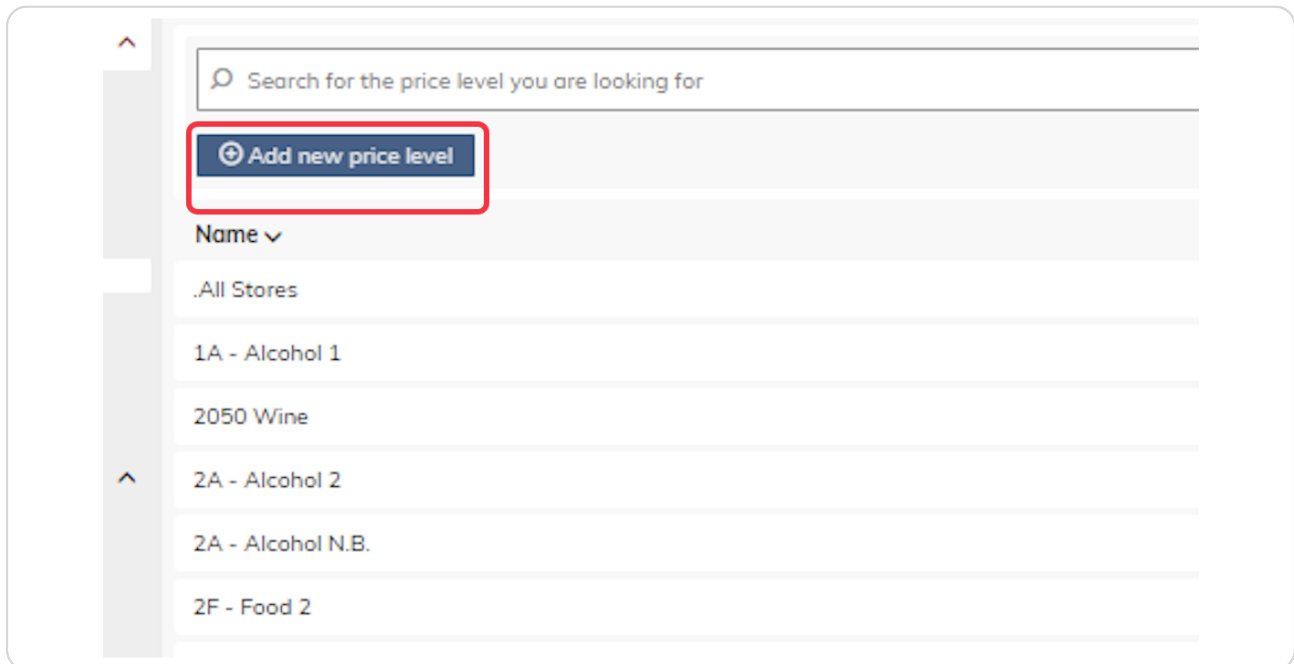
STEP 3

Click on Price Levels



STEP 4

Click on Add new price level



STEP 5

Click on Create a price level name

The screenshot shows the Silverware POS interface. On the left is a sidebar menu with options: Menu, Items, Groups, Questions, Sales Class, Price Levels (highlighted), Menu Availability, Scheduling, POS panel designer, Operations, Voids, Discounts, Gratuities, Payment types, and Taxes. The main area is titled 'Price Levels' and 'Creating a new price level'. It contains a form with the following fields: 'Name' (with a red box around the placeholder text 'Create a price level name'), 'Active' (with a checked checkbox), 'Permission level' (with a dropdown menu showing 'Choose permission set'), and 'Associations' (with a 'View list' button).

STEP 6

Click on Active

This screenshot is similar to the previous one, showing the 'Price Levels' section. In this step, the 'Active' checkbox is highlighted with a red box and is checked. The 'Name' field still contains the placeholder text 'Create a price level name'. The sidebar menu and other form elements remain the same.

STEP 7

Click on Choose permission set

Menu

Items

Groups

Questions

Sales Class

Price Levels

Menu Availability

Scheduling

POS panel designer

Operations

voids

Discounts

Gratuities

Payment types

Taxes

Employees

Permissions

< Price Levels

Price level Creating a new price level

Name

Create a price level name

Active

☒

Permission level

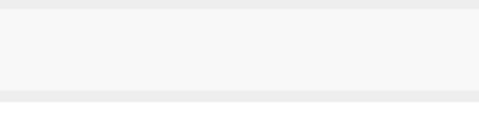
Choose permission set

Associations

[View list](#)

STEP 8

Click on Store assignment

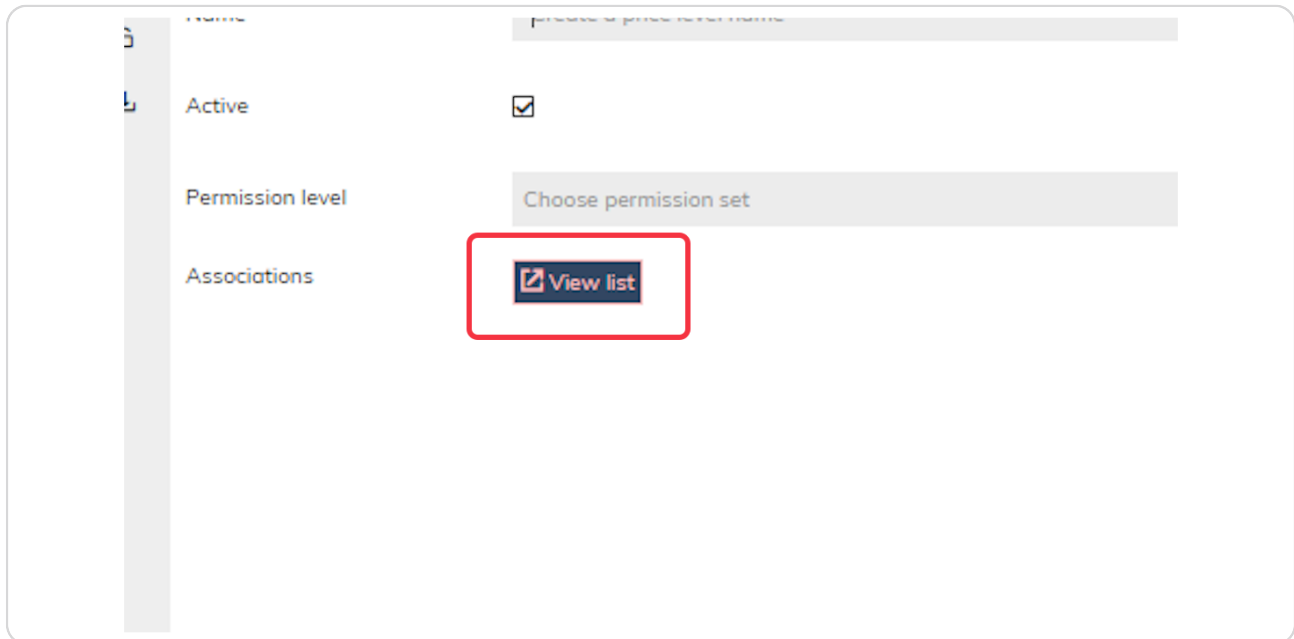


The screenshot shows the 'Store' tab selected in the top navigation bar. In the main content area, there is a button labeled 'Store assignment' with a house icon, which is highlighted by a red rectangular box. Below this button, there are two empty rectangular input fields. At the bottom of the page, there is a footer area with a copyright notice and a small icon.

STEP 9

Click on View list

This will show all items associated with this price level



STEP 10

Click on Save

