# Admin Center - Menu - How to Create Menu Availability

12 Steps <u>View most recent version</u>

Created by Thomson Tang Creation Date May 8, 2023 Last Updated May 29, 2023





### Go to staging-management.silverwarepos.com

#### STEP 2

### Click on Menu

🗉 Menu	~	
Operations	^	Search for the menu availability you are looking for
Voids		
Discounts		
Gratuities		Name 🗸
Payment types		Digital Menu - Test
Taxes		In-Seat Guest Ordering
요 Employees	~	New Menu Availability
6 Permissions	~	New Menu Availability



### Click on Menu Availability

Questions	⊕ Add new menu availability
Sales Class	Name 🗸
Price Levels	Digital Menu - Test
Menu Availability	
Scheduling	In-Seat Guest Ordering
POS panel designer	New Menu Availability
Operations ^	New Menu Availability
Voids	New Menu Availability
Gratuities	New Menu Availability
Payment types	New Menu Availability
Taxes	New Menu Availability
8 Employees	

#### STEP 4

# Click on Add new menu availability

^	Ø Search for the menu availability you are looking for		
	⊖ Add new menu availability		
	Name 🗸		
	Digital Menu - Test		
	In-Seat Guest Ordering		
	New Menu Availability		
^	New Menu Availability		
	New Menu Availability		
	New Menu Availability		



### Click on Store assignment

For customized store assignment

Save 🗸
G Store assignment
~
~

#### STEP 6

### Click on Create a menu availability name

ailability		
	Menu availability Creating a n	ew menu availability
items	Name	Create a menu availability name
	Active	
	Menu groups	Choose a menu group
	Permission level	Choose permission set



ral	Menu availability Creating a new menu availability			
ted items	Name	Create a menu availability name		
	Active			
	Menu groups	Choose a menu group		
	Permission level	Choose permission set		

## **Click on Active/Inactive Status**

#### STEP 8

### Click on Choose a menu group

a i	Menu availability Crea	ating a new menu availability
d items	Name	Create a menu availability name
	Active	
	Menu groups	Choose a menu group
	Permission level	Choose permission set



### Click on Choose Permission Level

	Menu availability Creating a new menu availability	
tems	Name	Create a menu availability name
	Active	
	Menu groups	Choose a menu group
	Permission level	Choose permission set

#### STEP 10

### **Click on Affected items**

	< Menu Availability			
	General	Menu availability Creating a new menu availability		
	Affected items	Name	Create a menu availability name	
lity		Active		
igner		Menu groups	Choose a menu group	
^		Permission level	Choose permission set	



# Assign Affected Items

	-		
	^	< Menu Availability	
			None mailekilty Constant and the state
c .		General	Mend diviniduling creating a new mend availability
ISS	L	<ul> <li>Affected items</li> </ul>	TCDO: Load associated items with this menu availability
els	L		
ailability			
ng			
el designer			
ons	^		
s			
5			
types			
ees	~		

#### STEP 12

### **Click on Save**

? &
• Save 🗸
G Store assignment



