Admin Center - Operations - Creating Discounts

27 Steps <u>View most recent version</u>

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Click on Operations

Menu Availability Scheduling	\$10 off \$30
POS panel designer	\$10 off \$30 OLO
■ Operations ^	\$10 off \$40
Voids	\$10 off \$50 OLO
Gratuities	\$10 Off Black
Payment types	\$10 off Meal Kits
Taxes	\$10 off Purchase \$30
🙎 Employees 🛛 🗸	\$10 off Red
🔓 Permissions 🗸 🗸	\$10 Promo Coup
⊥ Import/Export ∨	\$10 Voucher
	¢1Ε _22 ¢ΕΛ



Click on Discounts

Price Levels	\$10 Cash Card
Scheduling	\$10 off \$30
POS panel designer	\$10 off \$30 OLO
Operations ^	\$10 off \$40
Voids	\$10 off \$50 OLO
Discounts Gratuities	\$10 Off Black
Payment types	\$10 off Meal Kits
Taxes	\$10 off Purchase \$30
요 Employees 🗸 🗸	\$10 off Red
6 Permissions 🗸 🗸	\$10 Promo Coup

STEP 3

Search Bar

^	
	Name 🗸
	\$10 Cash Card
y	\$10 off \$30
ner	\$10 off \$30 OLO
^	\$10 off \$40



Filter

Additional filtering for Active/Inactive Discounts

Save 🗸
 Ŷ
1 5 + :
>
>
>

STEP 5

How to add a new discount

l Stores		
lenu ems roups uestions	^	 ⊘ Search for the discount you are looking for O Add new discount
ales Class rice Levels Ienu Availability		Name ~ \$10 Cash Card
cheduling		\$10 off \$30
perations	^	\$10 off \$40
oids iscounts		\$10 off \$50 OLO



Discount reason name

< Discounts	
Discount Creating a r	new discount
Name	Enter discount reason
Туре	Percent off
Loyalty	None
Open amount	
Amount	Enter amount
Interface ID	Enter Interface ID



Type if Discount

Selections include:

- Percent off
- Value off
- \cdot Final value
- Assignable

-		
	Enter discount reason	
	Percent off	
	₽ Search	
	Percent off	
	Value off	
	Final value	
	Assignable	
) code	Enter discount group code	
ze	Choose role	
	Choose role	



Loyalty

Allow the assign of a loyalty program that is currently setup at the location (example: Givex, Corporate Giftcards, Repeats, Etc)

	Name	Enter discount reason
	Туре	Percent off
	Loyalty	None
	Open amount	P Search
	Amount	None
	Interface ID	Repeat return
,	Interface ID	Givex
	Discount group code	Corporate
	Role to authorize	Choose role
	Role to modify	Choose role

STEP 9

Open Amount

~	< Discounts	
	Discount Creating a new discou	nt
	Name	Enter discount reason
pility	Туре	Percent off
esigner	Loyalty None	
; ^	Open amount	
	Amount	Enter amount
es	Interface ID	Enter Interface ID
~		
	Discount group code	Enter discount group code



Amount

Input the discount amount

Na	ame	Enter discount reason
Ту	pe	Percent off
Lo	yalty	None
О р	pen amount	
An	mount	Enter amount
Int	terface ID	Enter Interface ID
Dis	scount group code	Enter discount group code
~ ^{Ro}	ble to authorize	Choose role
Ro	ble to modify	Choose role

STEP 11

Interface ID Select the 3 dots to override stores

	Туре	Percent off
	Loyalty	None
^	Open amount	
	Amount	Enter amount
	Interface ID	Enter Interface ID
č	Discount group code	Enter discount group code
~	Role to authorize	Choose role
	Role to modify	Choose role
	Allow negative	



Discount Group Code

Assign a discount group code if this feature is being utilized at the location Select the 3 dots to override stores

Loyalty	None
Open amount	
Amount	Enter amount
Interface ID	Enter Interface ID
Discount group code	Enter discount group code
, Role to authorize	Choose role
Role to modify	Choose role
Allow negative	



Role to Authorize

Select role to authorize the discount Select the 3 dots to override stores

č	Discount group code	Enter discount group code
,	Role to authorize	Choose role
	Role to modify	₽ Search
	Allow negative	None
	Allow negative	Bartender
	Affect tax	Corporate Admin
	Visible	Don't Allow Changes
	Apply to all items	Kitchen
		Manager
	Points to redeem	Master
	Prompt for reason	Nite-Manager



Role to Modify

Select role to modify the discount Select the 3 dots to override stores

Availability		Туре	Bartender	
uling anel designe	r	Loyalty	Corporate Admin	
ations	^		Don't Allow Changes	
		Open amount	Kitchen	
unts				
ties		Amount	Manager	
ant types		Interface ID	Master	
oyees	~	Discount group code	Nite-Manager	
issions	~		Owner	
-t/Export	~	Role to authorize	Server	
		Role to modify	Choose role	
		Allow negative		

STEP 15

Allow negative

yment types		
(es	Interface ID	Enter Interface ID
nployees	 Discount group code 	Enter discount group code
port/Export	 Role to authorize 	Choose role
	Role to modify	Choose role
	Allow negative	
	Affect tax	
	Visible	
	Apply to all items	
	Points to redeem	Enter points to redeem
	D	



Affect tax

· · · · ·				
	č	Discount group code	Enter discount group code	
	~	Role to authorize	Choose role	
		Role to modify	Choose role	
		Allow negative		
		Affect tax		
		Visible		
		Apply to all items		
		Points to redeem	Enter points to redeem	
		Prompt for reason		

STEP 17

Visible

Select the 3 dots to override stores

		Discount group code	Enter discount group code
ort	~	Role to authorize	Choose role
		Role to modify	Choose role
		Allow negative	
		Affect tax	
		Visible	
		Apply to all items	
		Points to redeem	Enter points to redeem
		Prompt for reason	
		Payment method	Choose method



Apply to all items

xport	~	Role to authorize	Choose role
		Role to modify	Choose role
		Allow negative	
		Affect tax	
		Visible	
		Apply to all items	
		Points to redeem	Enter points to redeem
		Prompt for reason	
		Payment method	Choose method
	<		

STEP 19

Points to redeem

	Allow negative	
	Affect tax	
	Visible	
	Apply to all items	
	Points to redeem	여
	Prompt for reason	
<	Payment method	Choose method



Prompt for reason

s	Discount group code	Enter alscount group code
	Role to authorize	Choose role
	Role to modify	Choose role
ort 🗸	' Allow negative	
	Affect tax	
	Visible	
	Apply to all items	
	Points to redeem	-4
	Prompt for reason	
	Payment method	Choose method

STEP 21

Payment Method

Allow assigning a payment method to this discount

ons	~	Role to modify	American Express
kport	~	Allow negative	AMEX
		Affect tax	AMEX Digital
			Brendyn Maintenance
		Visible	Cosh (CAD)
		Apply to all items	Cash (USD)
		Points to redeem	Charge
		Prompt for reason	Cheque
			Coastal Inn
		Payment method	Choose method
		Active	



Active

~	Allow negative	
	Affect tax	
	Visible	
	Apply to all items	
	Points to redeem	-1
	Prompt for reason	
	Payment method	Choose method
	Active	
<	Permission level	Cloud Admin Permission Set - (CM_St.LouisBarGrill_Database)

STEP 23

Permission Level

	-	
	Affect tax	
	Visible	
	Apply to all items	
	Points to redeem	-4
	Prompt for reason	
	Payment method	Choose method
	Active	
<	Permission level	Cloud Admin Permission Set - (CM_St.LouisBarGrill_Database)



Major classes...

Allow assigning individual major classes to qualify for this discount Select the 3 dots to override stores

		U
	Major classes	
	All classes	
~	Loading	
~	Minor classes	
	All classes	
	Loading	



Minor Classes

Allow assigning individual minor classes to qualify for this discount Select the 3 dots to override stores

	🛆 Store assi
~	Minor classes Image: Minor classes Image: Minor classes Loading
	Menu items Image: All items
:	Loading Cost centers



Menu Items

Allow assigning individual menu items to qualify for this discount Select the 3 dots to override stores

	Select specific minor classes	~ :	
	Menu items Image: Menu items Image: Loading	~ :	
:	Cost centers Image: All cost centers		
ii	Looding	• .	



Cost centers...

Allow assigning individual cost centers to qualify for this discount Select the 3 dots to override stores

	Menu items	
	All items	
:	Loading	~
÷	Cost centers All cost centers	
✓ 1	Loading	~
× :		



