

HOW TO VIEW E-GIFT CARD TRANSACTIONS

- **1.** Go to crm.silverwarepos.com
- 2. At the Top, Choose the E-Gift Card Tab
- 3. Here you will see a list of E-Gift cards purchased

SilverWare Enter	rprise CRM	Home	Clients	Cards	Promos	Rewards	Transactions	Reports	E-Gift	Settings		Q
Recent E-Gi	ft Orders											
+ Create										Sort By •		Filter -
Display Name	Scheduled D	ate		Tim	ezone		Cards	Merchant	So	urce	Status	
Check #19	February 18 2	2025 10:20	AM	Eas	tern Standar	d Time	1	Product Lab	Gu	estX	Comple	eted
Check #4434	February 14 2	2025 10:05	AM	Eas	tern Standar	d Time	1	Ram's Demo	Gu	estX	Comple	eted
Check #4433	February 14 2	2025 10:00	AM	Eas	tern Standar	d Time	1	Ram's Demo	Gu	estX	Comple	eted
Check #17	February 7 20	025 9:40 A	м	Eas	tern Standar	d Time	1	Product Lab	Gu	estX	Cancel	led
Check #18	February 7 20	025 9:40 A	м	Eas	tern Standar	d Time	1	Product Lab	Gu	estX	Comple	eted
Check #17	February 7 20	025 9:40 A	м	Eas	tern Standar	d Time	1	Product Lab	Gu	estX	Comple	eted
Check #7	January 23 20	025 10:50	AM	Eas	tern Standar	d Time	1	Product Lab	Gu	estX	Comple	eted
Test	November 18	2024 9:40	AM	Eas	tern Standar	d Time	1	Head Office	CR	M Website	Comple	eted
Check #153	November 3 2	2024 9:30	PM	Eas	tern Standar	d Time	1	Product Lab	Gu	estX	Comple	eted
Check #152	October 24 20	024 2:30 P	м	Eas	tern Standar	d Time	1	Product Lab	Gu	estX	Comple	eted

4. To see the details of a transaction, click the check number

SilverWare Ente	erprise CRM Home Clier	nts Cards Promos Rewa	rds Transaction	ns Reports	E-Gift Settings	
Recent E-G	ift Orders					
Search e-gift order	rs					
+ Create					Sort E	By ← Filter ←
Display Name	Scheduled Date	Timezone	Cards	Merchant	Source	Status
Check #19	February 18 2025 10:20 AM	Eastern Standard Time	1	Product Lab	GuestX	Completed
Check #4434	February 14 2025 10:05 AM	Eastern Standard Time	1	Ram's Demo	GuestX	Completed
Check #4433	February 14 2025 10:00 AM	Eastern Standard Time	1	Ram's Demo	GuestX	Completed
Check #17	February 7 2025 9:40 AM	Eastern Standard Time	1	Product Lab	GuestX	Cancelled
Check #18	February 7 2025 9:40 AM	Eastern Standard Time	1	Product Lab	GuestX	Completed
Check #17	February 7 2025 9:40 AM	Eastern Standard Time	1	Product Lab	GuestX	Completed
Check #7	January 23 2025 10:50 AM	Eastern Standard Time	1	Product Lab	GuestX	Completed
Test	November 18 2024 9:40 AM	Eastern Standard Time	1	Head Office	CRM Website	Completed
Check #153	November 3 2024 9:30 PM	Eastern Standard Time	1	Product Lab	GuestX	Completed

5. Here you can see the details of the transaction

S	SilverWare Enterp	orise CRM H	ome	Clients	Cards F	Promos	Rewards	Transactions	Reports	E-Gift	Settings		Q
E	-Gift Ord	ler											
	Home / E-Gift / C	heck #19											
	Order												
	Description:					Check #	¥19						
:	Scheduled Date:					Februar	y 18 2025 10	:20 AM					
1	Scheduled Timezone:	:				Eastern	Standard Tin	ne					
	Experience:					product	-lab-e-gift						
1	Merchant:					Product	Lab						
:	Source:					GuestX							
(Created By:					n-ve	(Network)	007					
:	Status:					🖸 Con	npleted						
	Generated:					Februar	ry 18 2025, 10	0:20:00 AM					
1	Loaded Cards:					Februar	ry 18 2025, 10	0:20:00 AM					
1	Finished:					Februar	ry 18 2025, 10	0:20:01 AM					
	0.1												
	Cards												
	First Name	Last Name	Em	ail			Amount	Card Nur	nber		Balance	Status	
	Thomson	Ting	34	ugenere e	apos. som		✔ 5.00	SILV001E	1227861382	2	5.00	🖈 Emailed	

6. Click the Card Number to see details of the Card

SilverWare Enterprise CRM	Home Clients	Cards Prom	os Rewards	Transactions	Reports	E-Gift	Settings	Q
E-Gift Order								
Home / E-Gift / Check #19								
Order								
Description:		C	neck #19					
Scheduled Date:		Fe	bruary 18 2025 10:	20 AM				
Scheduled Timezone:		E	astern Standard Tim	ne				
Experience:		pr	oduct-lab-e-gift					
Merchant:		Pr	oduct Lab					
Source:		G	uestX					
Created By:			ng (the head of the head of the	007				
Status:			Completed					
Generated:		Fe	bruary 18 2025, 10	0:20:00 AM				
Loaded Cards:		Fe	bruary 18 2025, 10	0:20:00 AM				
Finished:		Fe	bruary 18 2025, 10	0:20:01 AM				
Cards								
First Name Last Name	Email		Amount	Card Nun	nber		Balance	Status
Thomas Tang	terppero	warepos.com	✔ 5.00	SILV001E	12278613822		5.00	A Emailed

7. Here you can also resend the Email to the Customer

E-C	Sift	Or	rder	

Home / E-Gift / Check #19 / Card Number: SILV001E12278613822
Projected Details
First Name:
Last Name:
Email:
Amount: 🗸 5.00
Generated: February 18 2025, 10:20:00 AM
Card Number: sllv001E12278613822
Loaded: February 18 2025, 10:20:00 AM
Card Balance: 5.00
Custom Message: Testing Giulietta Store Email
Sender: The Theorem Tang 1
Status: A Emailed
Resend Email
N

8. Here you can add the email address(s) you want to re-send the E-Gift Card details.

Resend Email							
То:	The plant in a series of the						
CC:	Separate emails with ;						
BCC:	Separate emails with ;						

Send